

# LESSON PLAN

**Trade: POT/ Training Methodology**

Date: 02.01.2021

Lesson No:1

**Module/Unit: 1**

Time: 30 minutes

## I. PREPARATION:

Title: Lesson Plan

1) Objectives: *(At the end of the lesson the trainees will be able to)*

1. Define Lesson Plan
2. State the characteristics of a good lesson plan
3. Explain the steps of a lesson plan
4. State the advantages of a lesson plan

2) Teaching Aids: White board, marker pen, Projector, screen, pointer, etc.

3) Introduction

(1) Review: Educational psychology

(2) Motivation: Learning outcome will be achieved through Systematic Planning is important to present and complete the syllabus as per the schedule

## II. PRESENTATION:

Developments / Topics	Information Points	Hints
1) Definition	Lesson Plan is a detailed description of a course of instruction for a theory topic prepared by an instructor for a specific duration of time.	Projector, model lesson plan
2) Characteristics	<ol style="list-style-type: none"><li>1. Clear title</li><li>2. Objectives / learning outcome should be SMART (specific &amp; measurable)</li><li>3. Link the previous knowledge &amp; motivate the learners</li><li>4. Use of appropriate teaching aids</li></ol>	S - Specific M- Measurable A- Achievable R- Realistic T- Time Bound

Developments / Topics	Information Points	Hints
3) Steps	<ol style="list-style-type: none"> <li>1. Preparation</li> <li>2. Presentation</li> <li>3. Application</li> <li>4. Test</li> </ol>	<p>Ask questions, invite question from learners, link previous knowledge to the present topic, motivate learner by telling the purpose of learning with example</p>
4) Advantages	<ol style="list-style-type: none"> <li>1. Forms a record of teaching - learning activity</li> <li>2. Helps teacher to present the information in sequence</li> <li>3. Motivates the learner</li> <li>4. Serves the purpose to meet the requirement of learners at different levels</li> <li>5. Helps in imparting uniform instructions</li> </ol>	<p>Model Lesson Plan</p> <p>PPT presentation</p>

### III. APPLICATION:

- 1) What is a lesson plan?
- 2) How many steps are there in a lesson plan?
- 3) What is SMART?

Summary: Summarize the lesson with reference to the objectives

### IV. TEST:

Assignment: Prepare a Lesson Plan for a topic

Reference: CITS Training Methodology Book Published by NIMI

Next Lesson: Demonstration Plan